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FORM 10-Q

#### SECURITIES AND EXCHANGE COMMISSION

Washington, D.C. 29549

(X) QUARTERLY REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the quarterly period ended September 30, 1994

or

( ) TRANSITION REPORT PURSUANT TO SECTION 13 OR 15(d) OF THE SECURITIES EXCHANGE ACT OF 1934

For the transition period from \_\_\_\_\_\_ to \_\_\_\_\_ to

For Quarter Ended September 30, 1994 Commission File Number 1-3229

NORTHROP GRUMMAN CORPORATION

(Exact name of registrant as specified in its charter)

DELAWARE (State or other jurisdiction of incorporation or organization) No. 95-1055798 (I.R.S. Employer Identification No.)

1840 Century Park East, Los Angeles, California 90067 (address of principal executive offices)

(310) 553-6262

(Registrant's telephone number, including area code)

Indicate by check mark whether the registrant (1) has filed all reports required to be filed by Section 13 or 15(d) of the Securities Exchange Act of 1934 during the preceding 12 months (or such shorter period that the registrant was required to file such reports), and (2) has been subject to such filing requirements for the past 90 days.

Yes x No

#### APPLICABLE ONLY TO CORPORATE ISSUERS

Indicate the number of shares outstanding of each of the issuer's classes of common stock, as of the latest practicable date.

Common Stock outstanding as of October 31, 1994

49,186,505 shares

Northrop Grumman Corporation and Subsidiaries

Part I. Financial Information Item 1. Financial Statements

#### CONSOLIDATED CONDENSED STATEMENTS OF OPERATIONS

	ree month Septe	s ended mber 30	Nine month Septe	ns ended ember 30
\$ in millions, except per share	1994	1993	1994	1993
Net Sales Cost of sales	\$1,927	\$1,220	\$4,831	\$3,807
Operating costs	1,555	1,018	3,924	3,194
Administrative and general				
expenses	267	119	586	354
Operating margin	105	83	321	259
Interest income	2		5	1
Other, net	(10)	(4)	(6)	(3)
Interest expense	(35)	(10)	(73)	(30)
Income before income taxes	62	`69 <sup>´</sup>	247	227
Federal and foreign income taxes	23	43	91	96
Net income	\$ 39	\$ 26	\$ 156	\$ 131

Weighted average shares				
outstanding, in millions	49.2	48.4	49.1	47.8
Earnings per share	\$ .79	\$ .54	\$ 3.17	\$ 2.74
Dividends per share	. 40	. 40	1.20	1.20

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Northrop Grumman Corporation and Subsidiaries

## CONSOLIDATED CONDENSED STATEMENTS OF FINANCIAL POSITION

<pre>\$ in millions Assets:</pre>	September 30 1994	December 31 1993
Cash and cash equivalents Marketable securities Accounts receivable, net of	\$ 14 11	\$ 100
progress payments of \$2,253 in 1994 and \$2,410 in 1993 Inventoried costs, net of progress	1,221	820
payments of \$759 in 1994 and \$326 in 19 Deferred state income taxes Prepaid expenses	31 58	569 46 25
Total current assets	2,396	1,560
Property, plant and equipment Accumulated depreciation and	3,384	2,789
amortization	(1,838) 1,546	(1,773) 1,016
Goodwill, net of amortization of \$16 Other purchased intangibles, net of	1,236	
amortization of \$10  Prepaid pension cost, intangible	382	
pension asset and benefit trust fund Deferred income taxes	455 27	278 7
Investments in and advances to		·
affiliates and sundry assets Assets held for sale	80 67	48 30
	2,247 \$ 6,189	363 \$ 2,939

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\$ in millions	September 19	30 Dec 94	cember 31 1993
Liabilities and Shareholders' Equity:			
Notes payable to banks	\$	23	\$
Current portion of long-term debt	_	02	
Trade accounts payable	4	42	324
Accrued employees' compensation	2	79	146
Income taxes payable, including deferred			
income taxes of \$339 in 1994 and			
\$426 in 1993	3	50	438
Other current liabilities	5	40	171
Total current liabilities	1,8	36	1,079
Long-term debt	1,7	21	160
Accrued retiree benefits	1,0	64	308
Other long-term obligations		50	
Deferred gain on sale/leaseback		21	23
Deferred income taxes		72	47
Paid-in capital			
Preferred stock, 10,000,000 shares			

Preferred stock, 10,000,000 shares authorized and none issued Common stock, 200,000,000 shares

authorized; issued and outstanding:		
1994 49,175,485; 1993 48,913,403	261	256
Retained earnings	1,167	1,070
Unvested employee restricted award shares	(1)	(2)
Unfunded pension losses, net of taxes	(2)	(2)
	1,425	1,322
5	6,189	\$ 2,939

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#### Northrop Grumman Corporation and Subsidiaries

#### CONSOLIDATED CONDENSED STATEMENTS OF CASH FLOWS

Nine months ended September 30,			
\$ in millions Operating Activities	1994	1993	
Sources of Cash			
Cash received from customers Progress payments	\$ 2,092	\$ 1,488	
Other collections Interest received	3,433	1,939 2	
Other cash receipts	9	8	
Cash provided by operating activities Uses of Cash	5,540	3,437	
Cash paid to suppliers and employees Interest paid	4,999 64	3,336 21	
Income taxes paid	76	36	
Other cash payments Cash used in operating activities	8 5,147	4 3,397	
Net cash provided by operating activities	393	40	
Investing Activities	- 6 -		
Payment for purchase, net of cash acquired, Grumman Corporation	от: (1,841)		
Vought Aircraft Company Additions to property, plant and equipment	(12) (99)	(104)	
Proceeds from sale of property, plant			
and equipment Funding of retiree benefit trust	11 (31)	1	
Dividends from affiliate	` 5 <sup>°</sup> 13	3	
Other investing activities Net cash used in investing activities	(1,954)	(100)	ļ
Financing Activities			
Borrowings under lines of credit Repayment of borrowings under lines of cred	2,223	55 (155)	
Principal payments of long-term			
debt/capital leases Proceeds from issuance of stock	(195) 6	(41) 40	1
Dividends paid Net cash provided by (used in)	(59)	(57)	1
financing activities	1,475	(158)	ļ
Decrease in cash and cash equivalents	(86)	(218)	,
Cash and cash equivalents balance at beginning of period	100	230	
Cash and cash equivalents balance	\$ 14	\$ 12	
at end of period	\$ 14	\$ 12	
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Nine months ended September 30 \$ in millions,	1994	1993	
Reconciliation of Net Income to	1334	1555	
Net Cash Provided by Operating Activities: Net income	\$ 156	\$ 131	
Adjustments to reconcile net income to net cash provided			
Depreciation of property, plant			
and equipment Amortization of intangible assets	175 26	149	
Common stock issued to employees		2	
Loss on disposals of property, plant and equipment	14	10	
Noncash retiree benefit income Amortization of deferred gain on	(18)	(30)	
sale/leaseback	(2)	(2)	1

Gain on sale of affiliate Decrease(increase) in		(2)
Accounts receivable Inventoried costs Prepaid expenses	445 (471) (23)	50 91 (15)
Increase(decrease) in Progress payments Accounts payable and accruals Provisions for contract losses Income taxes Other noncash transactions Net cash provided by operating activities	276 (144) (81) 45 (5) \$ 393	(412) 9 (21) 80 \$ 40
Noncash Investing and Financing Activities: Purchase of Grumman Corporation Fair value of assets acquired Cash paid Liabilities assumed	\$ 3,508 (2,128) \$ 1,380	
Purchase of Vought Aircraft Company Fair value of assets acquired (less \$45 invested in VAC in 1992) Cash paid Liabilities assumed	\$ 711 (130) \$ 581	

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Northrop Grumman Corporation and Subsidiaries

#### CONSOLIDATED CONDENSED STATEMENTS OF CHANGES IN SHAREHOLDERS' EQUITY

Nine months ended September 30, \$ in millions Poid in Capital:	1	1994	1	1993
Paid-in Capital: At beginning of year Employee stock awards and options exercised,	\$	256	\$	207
net of forfeitures	\$	5 261	\$	42 249
Retained Earnings:	·		•	
At beginning of year Net income Cash dividends	\$1,	070 156 (59)	\$1,	051 131 (57)
outh dividends	\$1,	167	\$1,	125
Unvested Employee Restricted Award Shares:				
At beginning of year Amortization	\$	(2) 1	\$	(2)
	\$	(1)	\$	(2)
Unfunded Pension Losses, Net of Taxes	\$	(2)	\$	(2)

## I-6 Northrop Grumman Corporation and Subsidiaries

#### SELECTED INDUSTRY SEGMENT INFORMATION

	Three months Septeml		Nine months ended September 30			
<pre>\$ in millions</pre>	1994	1993	1994	1993		
Net Sales:						
Military and Commercial						
Aircraft	\$ 1,320 \$	960	\$ 3,412	\$ 3,033		
Electronics and Systems						
Integration	484	178	1,047	536		
Data Systems and Services	94	19	222	58		
Missiles and Unmanned						
Vehicle Systems	68	89	264	268		
Intersegment sales	(39)	(26)	(114)	(88)		

	\$	1,927	\$	1,220	\$	4,831	\$	3,807
Operating Profit(Loss):								
Military and Commercial	Φ.	404	Φ.	0.4	Φ.	047	Φ.	202
Aircraft	\$	121	\$	84	\$	317	\$	282
Electronics and Systems								
Integration		40		15		87		46
Data Systems and Services		4		2		8		3
Missiles and Unmanned								
Vehicle Systems		(20)		(11)		(14)		(25)
Total operating profit		145		90		398		306
Adjustments to reconcile								
operating profit to operating	ma	rgin:						
Other deductions included above		4		2		4		3
State and local income taxes		(14)		(1)		(29)		(15)
General corporate expenses		(28)		(Ì9)		(84)		(71)
Corporate retiree		, ,		, ,		` ,		, ,
benefit income(cost)		(2)		11		32		36
Operating margin	\$	105	\$	83	\$	321	\$	259
	~	_00	-	3.0	-		-	

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	Three months ended September 30	Nine months ended September 30
\$ in millions	1994 1993	1994 1993
Contract Acquisitions:		
Military and Commercial Aircraft	\$ 1,528 \$ 1,064	\$ 7,277 \$ 3,060
Electronics and Systems	· -, · -, ·	+ 1,=11 + 1,111
Integration	507 146	2,594 429
Data Systems and Services	144 52	403 69
Missiles and Unmanned		
Vehicle Systems	7 163	160 310
Intersegment acquisitions	(21) (22)	(158) (79)
	\$ 2,165 \$ 1,403	\$10,276 \$ 3,789
Funded Order Backlog:		
Military and Commercial Aircr	aft	\$ 9,515 \$ 6,026
Electronics and Systems Integ	ration	2,308 626
Data Systems and Services		224 58
Missiles and Unmanned Vehicle	Systems	423 491
Intersegment backlog		(106) (44)
		\$12,364 \$ 7,157

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## Northrop Grumman Corporation and Subsidiaries NOTES TO CONSOLIDATED CONDENSED FINANCIAL STATEMENTS

#### Basis of Presentation

The accompanying unaudited consolidated condensed financial statements have been prepared by management in accordance with the instructions to Form 10-Q of the Securities and Exchange Commission. They do not include all information and notes necessary for a complete presentation of financial position, results of operations, changes in shareholders' equity, and cash flows in conformity with generally accepted accounting principles. They do, however, in the opinion of management, include all adjustments (all of which were normal recurring accruals) necessary for a fair statement of the results for the periods presented. The financial statements should be read in conjunction with the Notes and Independent Auditors' Report contained in the company's 1993 Annual Report.

#### Acquisitions

During the second quarter the company purchased the outstanding common stock of Grumman Corporation at a cost of \$2.1 billion and financed the transaction mainly with new borrowings. In August 1994 the company purchased The Carlyle Group's 51 percent interest in Vought Aircraft Company for \$130 million cash. The company purchased a 49 percent interest in Vought for \$45 million in September 1992. The purchase method of accounting was used to record the transactions with estimated fair values being assigned to assets and liabilities. The excess of the purchase price over the net assets acquired was assigned to identifiable intangible assets and the balance to goodwill with amortization on a straight-line basis over weighted average periods of

23 years and 40 years, respectively. In October 1994, \$53 million was paid to settle a preacquisition lawsuit brought against a Grumman subsidiary. Provision for this liability was made, along with other adjustments to the fair values of Grumman's assets and liabilities, during the third quarter.

Grumman's and Vought's financial data have been consolidated with Northrop's effective April 1, 1994 and August 1, 1994, respectively. Northrop Corporation was renamed Northrop Grumman Corporation effective May 18, 1994. The following unaudited pro forma financial information combines Northrop's, Grumman's and Vought's results of operations as if the acquisitions had taken place on January 1, 1993, and is not necessarily indicative of future operating results for Northrop Grumman.

	Three mont	Nine month Septe	ns ended ember 30	
<pre>\$ in millions,</pre>				
except per share	1994	1993	1994	1993
Sales	\$1,953	\$2,086	\$5,857	\$6,167
Net income	39	33	178	145
Earnings per share	.79	.68	3.62	3.03

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#### **Inventories**

The company's inventories consist primarily of work in process related to long-term contracts with customers; therefore further breakdown is considered inapplicable.

#### Long-Term Debt

During the second quarter, the company's \$2.8 billion credit agreement with a group of domestic and foreign banks was amended to provide for two credit facilities: \$800 million available on a revolving credit basis through March 1999 and, to finance the acquisition of Grumman, a floating interest rate \$2 billion five-year term loan due in 18 quarterly installments of \$100 million and a final installment of \$200 million in March 1999. As of September 30, 1994, \$1.7 billion was outstanding under the term loan facility along with \$23 million of money market loans and \$223 million of assumed Grumman indebtedness. The last installment of private placement debt, \$160 million due in November 1995, was prepaid in September 1994 along with a \$7 million prepayment penalty. In May 1994 the company entered into four \$50 million interest rate swap agreements with four domestic banks for the purpose of fixing, at 6.47 percent through May 23, 1997, the interest cost on \$200 million in notional principal of the floating rate term loan.

The Company will pay, quarterly, a facility fee and, at least quarterly, interest based on the company's leverage ratio and outstanding debt. In the event of a "change in control," the banks are relieved of their commitments. Compensating balances are not required.

The new credit agreement contains restrictions including those relating to the payment of dividends, acquisition of the company's stock, aggregate indebtedness for borrowed money, interest coverage, and the maintenance of shareholders' equity.

#### Subsequent Event

In October 1994 the company, in a public offering, sold \$600 million in debt comprised of \$350 million of noncallable 10-year notes at 8.63 percent interest and \$250 million of 30-year debentures, callable after 10, at 9.38 percent interest. Interest will be payable semi-annually. Proceeds from the sale were used to pay down the term loan facility to \$1.1 billion. As a result, the amount and terms of the \$2.8 billion credit agreement are currently in the process of being amended.

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## Item 2. MANAGEMENT'S DISCUSSION AND ANALYSIS OF THE COMPANY'S FINANCIAL CONDITION AND THE RESULTS OF ITS OPERATIONS

During the third quarter of 1994, Northrop Grumman Corporation completed its purchase of Vought Aircraft Company. That followed the second quarter's purchase of Grumman Corporation. Northrop Grumman results for the third quarter and first nine months of 1994 include Grumman activity for only the second and third quarters, and Vought for August and September. Comparative results for 1993 do not include Grumman or Vought data

Sales were 58 percent higher in the third quarter of 1994 versus the third quarter of 1993. Without the Grumman and Vought acquisitions sales

would have declined 6 percent. Sales rose 27 percent in the first nine months of 1994 versus the first three quarters of last year. Without Grumman and Vought, sales would have declined 8 percent. Lower volume in the production and development phases of the B-2 program and fewer 747 shipset deliveries more than offset higher revenue on the F/A-18E/F development program.

Sales by major program and units delivered were as shown below. The E-2 aircraft and E-8 Joint STARS (Joint Surveillance Target Attack Radar System) programs were acquired as part of Grumman. These sophisticated, electronics ladened, airborne surveillance platforms are reported as part of the Electronics and Systems Integration industry segment. Grumman's and Vought's revenue from C-17 transport work and Vought's 747 tail section revenue are recognized as components are delivered, as is the case with 747 fuselage shipsets. The balance of Vought's and Grumman's sales is included in the "all other" category and thereby caused the increases shown over those for 1993.

		Three months			Nine months	
<pre>\$ in millions</pre>		1994		1993	1994	1993
B-2	\$	629	\$	680	\$1,900	\$2,131
F/A-18C/D		84		73	233	279
F/A-18E/F		133		73	370	168
747		96		120	280	409
E-2		170			259	
E-8		122			236	
C-17		62			67	
ECM		71		93	244	272
AGM-137		66		64	220	198
BAT		21		18	63	75
All other		473		99	959	275
	\$3	1,927	\$	1,220	\$4,831	\$3,807
		Three months			Nine months	
Units		1994		1993	1994	1993
F/A-18C/D		10		10	32	40
747		7		14	25	45
E-2		2			3	

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Sales for this year are now projected to approximate \$6.6 billion. The amount of operating margin increased, but the rate earned on sales during the third quarter and first nine months of 1994 declined as compared with comparable figures for 1993. While Grumman and Vought contributed to the increased amounts of margin, the amortization of Grumman goodwill and other purchased intangibles reduced the company's overall rate of operating margin. Operating profit earned by the Military and Commercial Aircraft industry segment improved during the third quarter as the benefit from the delivery of two B-2 bombers more than offset a small loss on the 747 program where the rate of operating margin was reduced for the increased costs allocated to its contracts as a result of establishing a separate commercial aircraft operating element. Last year's third quarter and nine month periods reflected \$14 million and \$37 million loss provisions, respectively, made for the AGM-137 development program to cover the additional costs estimated for its completion, whereas this year's Missiles and Unmanned Vehicle Systems segment results reflect a \$20 million loss provision made in the third quarter for this program.

In September the company announced that, over a 15-month period, it will reduce its workforce from 47,500 to about 38,900 people. As part of that reduction, approximately 5,000 eligible employees were offered an enhancement to their retirement benefits in exchange for volunteering to retire early. The fourth quarter one-time charge for the total cost of these special termination benefits, estimated at \$100,000 per employee, cannot be determined until after the November 15, 1994 acceptance deadline expires and the number of acceptors is known. This noncash charge to the company will be funded from the plans' pension and VEBA trusts.

Other deductions reported in this year's third quarter included a \$7 million penalty for prepaying \$160 million in notes payable to institutional investors.

Interest expense in the third quarter of 1994 was \$25 million higher than in the corresponding quarter of 1993, following the \$1.7 billion increase in average debt outstanding between the two years' third quarters. Interest expense for the first nine months of 1994 was \$43 million higher than in the first nine months of 1993, following the \$950 million increase in average debt outstanding between the two years' first nine month periods. Interest paid on borrowed funds averaged 400 and 300 basis points lower in this year's third quarter and first nine months versus last year's comparable periods, respectively.

Net income in the third quarter and first nine months of 1993 was reduced by \$18 million, 38 cents per share, for the cumulative effect of the retroactive application of the new federal statutory income tax rate enacted in August 1993.

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During the first three quarters of 1994, \$393 million of cash was generated from operations versus \$40 million in last year's first three quarters and was more than sufficient to finance capital expenditures and dividends. The company purchased for \$130 million, in cash, the Carlyle Group's 51 percent interest in Vought Aircraft Company in August. Following the acquisition of Vought, capital expenditures for 1994 are now expected to approximate \$160 million. Also in August, the company filed a universal shelf registration statement for up to \$800 million in securities, with the intent of publicly issuing longer-term debt so as to better balance the maturity mix and interest rate exposure of the company's overall indebtedness. On October 27, 1994 the company sold \$350 million of 10-year notes and \$250 million of 30-year debentures with interest rates of 8.63 percent and 9.38 percent, respectively. Proceeds were used to reduce \$600 million of outstanding bank term loans with a weighted average interest rate of 5.46 percent. The company's liquidity and financial flexibility provided by cash flow generated from operating activities during the fourth quarter of 1994 will be supplemented by the unused borrowing capacity available under its \$2.8 billion credit agreement and other short-term credit facilities. The amount and terms of the existing credit agreement are now in the process of being amended as a result of the \$600 million public debt issuance.

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Part II. Other Information Item 1. Legal Proceedings

#### Grumman St. Augustine Corporation

On August 31, 1994, the Grumman St. Augustine Corporation ("GSAC"), a third-tier subsidiary of the Company, entered into an agreed upon short form consent order with the Florida Department of Environmental Protection to resolve alleged violations previously reported. GSAC did not admit and the Order does not constitute an admission of liability or any wrongdoing. As part of the settlement, GSAC agreed to pay the agency \$9,700 in civil penalties and costs.

Grumman Systems Support Corporation

As previously disclosed in the Grumman Corporation Form 10-K for the year ended December 31, 1993, Data General Corporation sued Grumman Systems Support Corporation ("GSSC") in 1988 claiming that GSSC had infringed certain copyrights and misappropriated trade secrets. On September 14, 1994 the First Circuit Court of Appeals entered a \$52.3 million judgment against GSSC. On September 27, 1994 the United States District Court for the District of Massachusetts entered an order finding GSSC's parent, Grumman Data Systems Corporation, vicariously liable for the copyright infringement of GSSC. On October 17, 1994, Data General Corporation was paid \$53 million in settlement of this litigation.

#### Item 6. Exhibits and Reports on Form 8-K

- (a) Exhibits
  - Exhibit 3(b) Northrop Grumman Corporation Bylaws, as amended.
  - Exhibit 11. Statement re Computation of Per Share Earnings
  - Exhibit 27. Financial Data Schedule
- (b) There were no reports on Form 8-K filed with the Securities and Exchange Commission during the quarter ended September 30, 1994.

#### **SIGNATURES**

Pursuant to the requirements of the Securities Exchange Act of 1934, the registrant has duly caused this report to be signed on its behalf by the undersigned thereunto duly authorized.

#### Northrop Grumman Corporation (Registrant)

Date: November 11, 1994 &&PINAZ2928
Nelson F. Gibbs

NETSOIL E. GIDDS

Vice President and Controller

Date: November 11, 1994 &&PINAD1368

Sheila M. Gibbons

Vice President and Secretary

II-2 Northrop Grumman Corporation and Subsidiaries

## EXHIBIT 11 STATEMENT RE COMPUTATION OF PER SHARE EARNINGS (in thousands, except per share)

	Three mont Sept	hs ended ember 30	Nine months ended September 30		
Primary:	1994	1993	1994	1993	
Average shares outstanding	49,157	48,392	49,115	47,816	
Common stock equivalents	811	701	732	878	
Totals	49,968	49,093	49,847	48,694	
Net income	\$38,719	\$26,156	\$155,897	\$131,241	
Earnings per share(1)	\$ .77	\$ .53	\$ 3.13	\$ 2.70	
Fully diluted:					
Average shares outstanding	49,157	48,392	49,115	47,816	
Common stock equivalents	879	695	879	972	
Totals	50,036	49,087	49,994	48,788	
Net income	\$38,719	\$26,156	\$157,897	\$131,241	
Earnings per share(1)	\$ .77	\$ .53	\$ 3.12	\$ 2.69	

<sup>(1)</sup> This calculation was made in compliance with Item 601 of Regulation S-K. Earnings per share presented elsewhere in this report exclude from their calculation shares issuable under employee stock options, since their dilutive effect is less than 3%.

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       DEC-31-1994
            SEP-30-1994
                            14
                      11
                  1,221
                    0
               1,061
2,396
                        3,384
                1,838
6,189
         1,836
                        1,721
261
              0
                        0
                     1,164
  6,189
                        4,831
               4,831
                          4,510
                  4,510
6
                   0
                73
                  247
                    91
              156
                    0
0
                          0
                   156
3.17
                   3.17
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# BYLAWS OF NORTHROP GRUMMAN CORPORATION (A Delaware Corporation)

#### ARTICLE I

#### **OFFICES**

- Section 1.01. REGISTERED OFFICE. The registered office of Northrop Grumman Corporation (the "Corporation") in the State of Delaware shall be at Corporation Trust Center, 1209 Orange Street, City of Wilmington, County of New Castle, and the name of the registered agent at that address shall be The Corporation Trust Company.
- Section 1.02. PRINCIPAL EXECUTIVE OFFICE. The principal executive office of the Corporation shall be located at 1840 Century Park East, Los Angeles, California 90067. The Board of Directors of the Corporation (the "Board of Directors") may change the location of said principal executive office.
- Section 1.03. OTHER OFFICES. The Corporation may also have an office or offices at such other place or places, either within or without the State of Delaware, as the Board of Directors may from time to time determine or as the business of the Corporation may require.

## ARTICLE II MEETINGS OF STOCKHOLDERS

- Section 2.01. ANNUAL MEETINGS. The annual meeting of stockholders of the Corporation shall be held between May 1 and July 1 of each year on such date and at such time as the Board of Directors shall determine. At each annual meeting of stockholders, directors shall be elected in accordance with the provisions of Section 3.04 hereof and any other proper business may be transacted.
- Section 2.02. SPECIAL MEETINGS. Special meetings of stockholders for any purpose or purposes may be called at any time by a majority of the Board of Directors, the Chairman of the Board, or by the President and Chief Executive Officer. Special meetings may not be called by any other person or persons. Each special meeting shall be held at such date and time as is requested by the person or persons calling the meeting, within the limits fixed by law
- Section 2.03. PLACE OF MEETINGS. Each annual or special meeting of stockholders shall be held at such location as may be determined by the Board of Directors or, if no such determination is made, at such place as may be determined by the Chairman of the Board. If no location is so determined, any annual or special meeting shall be held at the principal executive office of the Corporation.
- Section 2.04. NOTICE OF MEETINGS. Written notice of each annual or special meeting of stockholders stating the date and time when, and the place where, it is to be held shall be delivered either personally or by mail to stockholders entitled to vote at such meeting not less than ten (10) nor more than sixty (60) days before the date of the meeting. The purpose or purposes for which the meeting is called may, in the case of an annual meeting, and shall, in the case of a special meeting, also be stated. If mailed, such notice shall be directed to a stockholder at his address as it shall appear on the stock books of the Corporation, unless he shall have filed with the Secretary of the Corporation a written request that notices intended for him be mailed to some other address, in which case such notice shall be mailed to the address designated in such request.
- Section 2.05. CONDUCT OF MEETINGS. All annual and special meetings of stockholders shall be conducted in accordance with such rules and procedures as the Board of Directors may determine subject to the requirements of applicable law and, as to matters not governed by such rules and procedures, as the chairman of such meeting shall determine. The chairman of any annual or special meeting of stockholders shall be the Chairman of the Board. The

Secretary, or in the absence of the Secretary, a person designated by the Chairman of the Board, shall act as secretary of the meeting.

NOTICE OF BUSINESS. At any meeting of Section 2.06. stockholders, only such business shall be conducted as shall be a proper matter for stockholder action under the laws of the State of Delaware and as shall have been brought before the meeting (a) by or at the direction of the Board of Directors or (b) by any stockholder of the Corporation who is a stockholder of record at the time of giving of the notice provided for in this Section  $2.06\,$ who shall be entitled to vote at such meeting and who complies with the notice procedures set forth in this Section 2.07. For business to be properly brought before a meeting of stockholders by a stockholder, the stockholder shall have given timely notice thereof in writing to the Secretary. To be timely, a stockholder's notice shall be delivered to or mailed and received at the principal executive office of the Corporation not less than sixty (60) days nor more than ninety (90) days prior to the meeting: provided, however, that in the event that less than seventy (70) days' notice or prior public disclosure of the date of the meeting is given or made to stockholders, notice by the stockholder to be timely must be so received not later than the close of business on the 10th day following the date on which such notice of the date of the meeting was mailed or such public disclosure was made, whichever first occurs. Such stockholder's notice to the Secretary shall set forth as to each matter the stockholder proposes to bring before the meeting (a) a brief description of the business desired to be brought before the meeting, the reasons for conducting such business at the meeting, and, in the event that such business includes a proposal to amend either the Certificate of Incorporation or these Bylaws, the language of the proposed amendment, (b) the name and address as they appear on the Corporation's books of the stockholder proposing such business, (c) the class and number of shares of capital stock of the Corporation which are beneficially owned by such stockholder and (d) any material interest of such stockholder in such business. Notwithstanding anything in these Bylaws to the contrary, no business shall be conducted at a stockholder meeting except in accordance with the procedures set forth in this Section 2.06. chairman of the meeting shall, if the facts warrant, determine and declare to the meeting that business was not properly brought before the meeting and in accordance with the provisions of these Bylaws and if he should so determine, he shall so declare to the meeting and any such business not properly brought before the meeting shall not be transacted. Notwithstanding the foregoing provisions of this Section 2.06, a stockholder shall also comply with all applicable requirements of the Securities Exchange Act of 1934 as amended and the rules and regulations thereunder with respect to the matters set forth in this Section 2.06. Nothing in this Bylaw shall be deemed to affect any rights of stockholders or the Corporation under Rule 14a-8 of the Securities Exchange Act of 1934 with respect to proposals which are requested to be included in the Corporation's proxy statement.

Section 2.07. QUORUM. At any meeting of stockholders, the presence, in person or by proxy, of the holders of record of a majority of shares then issued and outstanding and entitled to vote at the meeting shall constitute a quorum for the transaction of business; provided, however, that this Section 2.07 shall not affect any different requirement which may exist under statute, pursuant to the rights of any authorized class or series of stock, or under the Certificate of Incorporation of the Corporation (the "Certificate") for the vote necessary for the adoption of any measure governed thereby. In the absence of a quorum, the stockholders present in person or by proxy, by majority vote and without further notice, may adjourn the meeting from time to time until a quorum is attained. At any reconvened meeting following such an adjournment at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally notified.

Section 2.08. VOTES REQUIRED. A majority of the votes cast at a duly called meeting of stockholders, at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting, unless the vote of a greater or different number thereof is required by statute, by the rights of any authorized class of stock or by the Certificate. Unless the Certificate or a resolution of the Board of Directors adopted in connection with the issuance of shares of any class or series of stock provides for a greater or lesser number of votes

per share, or limits or denies voting rights, each outstanding share of stock, regardless of class, shall be entitled to one vote on each matter submitted to a vote at a meeting of stockholders.

Section 2.09. PROXIES. A stockholder may vote the shares owned of record by him either in person or by proxy executed in writing (which shall include writings sent by telex, telegraph, cable or facsimile transmission) by the stockholder himself or by his duly authorized attorney-in-fact. No proxy shall be valid after three (3) years from its date, unless the proxy provides for a longer period. Each proxy shall be in writing, subscribed by the stockholder or his duly authorized attorney-in-fact, and dated, but it need not be sealed, witnessed or acknowledged.

Section 2.10. STOCKHOLDER ACTION. Any action required or permitted to be taken by the stockholders of the Corporation must be effected at a duly called annual meeting or special meeting of stockholders of the Corporation, unless such action requiring or permitting shareholder approval is approved by a majority of the Continuing Directors (as defined in the Certificate), in which case such action may be authorized or taken by the written consent of the holders of outstanding shares of stock having not less than the minimum voting power that would be necessary to authorize or take such action at a meeting of stockholders at which all shares entitled to vote thereon were present and voted, provided all other requirements of applicable law and the Certificate have been satisfied.

LIST OF STOCKHOLDERS. The Secretary of the Section 2.11. Corporation shall prepare and make (or cause to be prepared and made), at least ten (10) days before every meeting of stockholders, a complete list of the stockholders entitled to vote at the meeting, arranged in alphabetical order and showing the address of, and the number of shares registered in the name of, each stockholder. Such list shall be open to the examination of any stockholder, for any purpose germane to the meeting, during ordinary business hours, for a period of at least ten (10) days prior to the meeting, either at a place within the city where the meeting is to be held, which place shall be specified in the notice of the meeting, or, if not so specified, at the place where the meeting is to be held. The list shall also be produced and kept at the time and place of the meeting during the duration thereof, and may be inspected by any stockholder who is present.

Section 2.12. INSPECTORS OF ELECTION. In advance of any meeting of stockholders, the Board of Directors may appoint Inspectors of Election to act at such meeting or at any adjournment or adjournments thereof. If such Inspectors are not so appointed or fail or refuse to act, the chairman of any such meeting may (and, upon the demand of any stockholder or stockholder's proxy, shall) make such an appointment.

The number of Inspectors of Election shall be one (1) or three (3). If there are three (3) Inspectors of Election, the decision, act or certificate of a majority shall be effective and shall represent the decision, act or certificate of all. No such Inspector need be a stockholder of the Corporation.

The Inspectors of Election shall determine the number of shares outstanding, the voting power of each, the shares represented at the meeting, the existence of a quorum and the authenticity, validity and effect of proxies; they shall receive votes, ballots or consents, hear and determine all challenges and questions in any way arising in connection with the right to vote, count and tabulate all votes or consents, determine when the polls shall close and determine the result; and finally, they shall do such acts as may be proper to conduct the election or vote with fairness to all stockholders. On request, the Inspectors shall make a report in writing to the secretary of the meeting concerning any challenge, question or other matter as may have been determined by them and shall execute and deliver to such secretary a certificate of any fact found by them.

#### ARTICLE III

#### **DIRECTORS**

Section 3.01. POWERS. The business and affairs of the Corporation shall be managed by and be under the direction of the Board of Directors. The Board of Directors shall exercise all the powers of the Corporation, except those that are conferred upon or

reserved to the stockholders by statute, the Certificate or these Bylaws.

- Section 3.02. NUMBER. Except as otherwise fixed pursuant to the provisions of Section 2 of Article Fourth of the Certificate in connection with rights to elect additional directors under specified circumstances which may be granted to the holders of any class or series of Preferred Stock, par value One Dollar (\$1.00) per share of the Corporation ("Preferred Stock"), the number of directors shall be fixed from time to time by resolution of the Board of Directors but shall not be less than three (3). The Board of Directors, as of May 17, 1989, and thereafter, shall consist of fourteen (14) directors until changed as herein provided.
- Section 3.03. INDEPENDENT OUTSIDE DIRECTORS. At least sixty percent (60%) of the members of the Board of Directors of the Corporation shall at all times be "Independent Outside Directors", which term is hereby defined to mean any director who:
  - has not in the last five (5) years been an officer or employee of the Corporation or any of its subsidiaries or affiliates; and
  - 2. is not related to an officer of the Corporation (or an officer of any of the Corporation's parents, subsidiaries or affiliates) by blood, marriage or adoption (except relationships more remote than first cousin); and
- 3. is not, and has not within the last two (2) years been, an officer, director or employee of, and does not own, and has not within the last two (2) years owned, directly or indirectly, in excess of one percent (1%) of any firm, corporation or other business or professional entity which has made or proposes to make during either the Corporation's or such entity's last or next fiscal year payments for property or services in excess of one percent (1%) of the gross revenues either of the Corporation for its last fiscal year or of such entity for its last fiscal year, but excluding payments determined by competitive bids, public utility services at rates set by law or government authority, or payments arising solely from the ownership of securities, or to which the Corporation was indebted at any time during the Corporation's last fiscal year in an aggregate amount in excess of one percent (1%) of the Corporation's total assets at the end of such fiscal year or Five Million Dollars (\$5,000,000), whichever is less, but excluding debt securities which have been publicly offered or which are publicly traded; and
  - 4. is not a director, partner, officer or employee of an investment banking firm which has performed services for the Corporation in the last two (2) years or which the Corporation proposes to have perform services in the next year other than as a participating underwriter in a syndicate; and
  - 5. is not a control person of the Corporation (other than as a director of the Corporation) as defined by the regulations of the Securities and Exchange Commission.

Section 3.04. ELECTION AND TERM OF OFFICE. Except as provided in Section 3.07 hereof and subject to the right to elect additional directors under specified circumstances which may be granted, pursuant to the provisions of Section 2 of Article Fourth of the Certificate, to the holders of any class or series of Preferred Stock, directors shall be elected by the stockholders of the Corporation. The Board of Directors shall be and is divided into three classes: Class I, Class II and Class III. The number of directors in each class shall be the whole number contained in the quotient obtained by dividing the authorized number of directors (fixed pursuant to Section 3.02 hereof) by three. If a fraction is also contained in such quotient, then additional directors shall be apportioned as follows: if such fraction is one-third, the additional director shall be a member of Class I; and if such fraction is two-thirds, one of the additional directors shall be a member of Class I and the other shall be a member of Class II. Each director shall serve for a term ending on the date of the third annual meeting of stockholders of the Corporation following the annual meeting at which such director was elected; provided, however, that the directors first elected to Class  ${\tt I}$ shall serve for a term ending on the date of the annual meeting next following the end of the calendar year 1985, the directors first elected to Class II shall serve for a term ending on the date of the second annual meeting next following the end of the calendar

year 1985 and the directors first elected to Class III shall serve for a term ending on the date of the third annual meeting next following the end of the calendar year 1985.

Notwithstanding the foregoing provisions of this Section 3.04: each director shall serve until his successor is elected and qualified or until his death, resignation or removal; no decrease in the authorized number of directors shall shorten the term of any incumbent director; and additional directors, elected pursuant to Section 2 of Article Fourth of the Certificate in connection with rights to elect such additional directors under specified circumstances which may be granted to the holders of any class or series of Preferred Stock, shall not be included in any class, but shall serve for such term or terms and pursuant to such other provisions as are specified in the resolution of the Board of Directors establishing such class or series.

Nominations for the election of directors may be made by the Board or a committee thereof or by any stockholder entitled to vote in the election of directors; provided, however, that a stockholder may nominate a person for election as a director at a meeting only if written notice of such stockholder's intent to make such nomination has been given by such stockholder to, and received by, the Secretary of the Corporation at the principal executive offices of the Corporation not less than sixty (60) days nor more than ninety (90) days prior to the meeting; provided, however, that (a) in the event that less than seventy (70) days' notice or prior public disclosure of the date of the meeting is given or made to stockholders, notice by the stockholder to be timely must be so received not later than the close of business on the 10th day following the date on which such notice of the date of the meeting was mailed or such public disclosure was made, whichever first occurs; and (b) in the event that less than seventy (70) days shall remain from the date of public disclosure of the adoption of this bylaw provision to the date of any meeting, notice by the stockholder to be timely with respect to such meeting must be so received not later than the close of business on the 10th day following the date on which such public disclosure was made. Each such notice shall set forth: (a) the name and address of the stockholder who intends to make the nomination and of the person or persons to be nominated; (b) the name and address as they appear on the Corporation's books of the stockholder intending to make such nomination; (c) the class and number of shares of capital stock of the Corporation which are beneficially owned by such stockholder (d) a description of all arrangements or understandings between the stockholder and each nominee and any other person or persons (naming such person or persons) pursuant to which the nomination or nominations are to be made by the stockholder; (e) the occupations and business history for the previous five years, other directorships, names of business entities of which the proposed nominee owns a 10 percent or more equity interest, a list of any criminal convictions, including federal and state securities violations and such other information regarding each proposed nominee as may be required by the federal proxy rules in effect at the time the notice is submitted and (f) the consent of each nominee to serve as a director of the Corporation if so elected. No person shall be eligible for election as a director of the Corporation unless nominated in accordance with the procedures set forth in this Section 3.04. The Chairman of any meeting of stockholders shall direct that any nomination not made in accordance with these procedures be disregarded.

Section 3.05. ELECTION OF CHAIRMAN OF THE BOARD. At the organizational meeting immediately following the annual meeting of stockholders, the directors shall elect a Chairman of the Board from among the directors who shall hold office until the corresponding meeting of the Board of Directors in the next year and until his successor shall have been elected or until his earlier resignation or removal. Any vacancy in such office may be filled for the unexpired portion of the term in the same manner by the Board of Directors at any regular or special meeting.

Section 3.06. REMOVAL. Subject to the right to elect directors under specified circumstances which may be granted pursuant to Section 2 of Article Fourth of the Certificate to the holders of any class or series of Preferred Stock, any director may be removed from office only as provided in Article Tenth of the Certificate.

Section 3.07. VACANCIES AND ADDITIONAL DIRECTORSHIPS. Except as otherwise provided pursuant to Section 2 of Article Fourth of

the Certificate in connection with rights to elect additional directors under specified circumstances which may be granted to the holders of any class or series of Preferred Stock, newly created directorships resulting from any increase in the number of directors and any vacancies on the Board of Directors resulting from death, resignation, disqualification, removal or other cause shall be filled solely by the affirmative vote of a majority of the remaining directors then in office, even though less than a quorum of the Board of Directors. Any director elected in accordance with the preceding sentence shall hold office for the remainder of the full term of the class of directors in which the new directorship was created or the vacancy occurred and until such director's successor shall have been elected and qualified. No decrease in the number of directors constituting the Board of Directors shall shorten the term of any incumbent director.

Section 3.08. REGULAR AND SPECIAL MEETINGS. Regular meetings of the Board of Directors shall be held immediately following the annual meeting of stockholders, and at 9:00 o'clock a.m. on the third Wednesday of each succeeding month (or, should such day fall upon a legal holiday, then on the first day thereafter which is not a legal holiday), unless a regular meeting is otherwise called by the Chairman of the Board in accordance with applicable law.

Special meetings of the Board of Directors shall be held upon call by or at the direction of the Chairman of the Board, the President either of whom may be the, Chief Executive Officer, or any two directors, except that when the Board of Directors consists of one director, then the one director may call a special meeting. Except as otherwise required by law, notice of each special meeting shall be mailed to each director, addressed to him at his residence or usual place of business, at least two days before the day on which the meeting is to be held, or shall be sent to him at such place by telex, telegram, cable, facsimile transmission or telephoned or delivered to him personally, not later than the day before the day on which the meeting is to be held. Such notice shall state the time and place of such meeting, but need not state the purpose or purposes thereof unless otherwise required by law, the Certificate or these Bylaws.

Notice of any meeting need not be given to any director who shall attend such meeting in person or who shall waive notice thereof, before or after such meeting, in a signed writing.

Section 3.09. QUORUM. At all meetings of the Board of Directors, a majority of the fixed number of directors shall constitute a quorum for the transaction of business, except that when the Board of Directors consists of one director, then the one director shall constitute a quorum. In the absence of a quorum, the directors present, by majority vote and without notice other than by announcement, may adjourn the meeting from time to time until a quorum shall be present. At any reconvened meeting following such an adjournment at which a quorum shall be present, any business may be transacted which might have been transacted at the meeting as originally notified.

Section 3.10. VOTES REQUIRED. Except as otherwise provided by applicable law or by the Certificate, the vote of a majority of the directors present at a meeting duly held at which a quorum is present shall be sufficient to pass any measure.

PLACE AND CONDUCT OF MEETINGS. Section 3.11. Each regular meeting and special meeting of the Board of Directors shall be held at a location determined as follows: The Board of Directors may designate any place, within or without the State of Delaware, for the holding of any meeting. If no such designation is made: any meeting called by a majority of the directors shall be held at such location, within the county of the Corporation's principal executive office, as the directors calling the meeting shall designate; and (ii) any other meeting shall be held at such location, within the county of the Corporation's principal executive office, as the Chairman of the Board may designate or, in the absence of such designation, at the Corporation's principal executive office. Subject to the requirements of applicable law, all regular and special meetings of the Board of Directors shall be conducted in accordance with such rules and procedures as the Board of Directors may approve and, as to matters not governed by such rules and procedures, as the chairman of such meeting shall determine. The chairman of any regular or special meeting shall be the Chairman of the Board, or in his absence a person designated by the Board of Directors. The Secretary, or in the absence of the

Secretary a person designated by the chairman of the meeting, shall act as secretary of the meeting.

FEES AND COMPENSATION. Directors shall be paid Section 3.12. such compensation as may be fixed from time to time by resolutions of the Board of Directors (a) for their usual and contemplated  $\ensuremath{\mathsf{C}}$ services as directors, (b) for their services as members of committees appointed by the Board of Directors, including attendance at committee meetings as well as services which may be required when committee members must consult with management staff, and (c) for extraordinary services as directors or as members of committees appointed by the Board of Directors, over and above those services for which compensation is fixed pursuant to items (a) and (b) in this Section 3.12. Compensation may be in the form of an annual retainer fee or a fee for attendance at meetings, or both, or in such other form or on such basis as the resolutions of the Board of Directors shall fix. Directors shall be reimbursed for all reasonable expenses incurred by them in attending meetings of the Board of Directors and committees appointed by the Board of Directors and in performing compensable extraordinary services. Nothing contained herein shall be construed to preclude any director from serving the Corporation in any other capacity, such as an officer, agent, employee, consultant or otherwise, and receiving compensation therefor.

COMMITTEES OF THE BOARD OF DIRECTORS. Subject Section 3.13. to the requirements of applicable law, the Board of Directors may from time to time establish committees, including standing or special committees, which shall have such duties and powers as are authorized by these Bylaws or by the Board of Directors. Committee members, and the chairman of each committee, shall be appointed by the Board of Directors. The Chairman of the Board, in conjunction with the several committee chairmen, shall make recommendations to the Board of Directors for its final action concerning members to be appointed to the several committees of the Board of Directors. Any member of any committee may be removed at any time with or without cause by the Board of Directors. Vacancies which occur in any committee shall be filled by a resolution of the Board of Directors. If any vacancy shall occur in any committee by reason of death, resignation, disqualification, removal or otherwise, the remaining members of such committee, so long as a quorum is present, may continue to act until such vacancy is filled by the Board of Directors. The Board of Directors may, by resolution, at any time deemed desirable, discontinue any standing or special committee. Members of standing committees, and their chairmen, shall be elected yearly at the organizational meeting of the Board of Directors which is held immediately following the annual meeting of stockholders.

Section 3.14. AUDIT COMMITTEE. There shall be an Audit Committee of the Board of Directors which shall serve at the pleasure of the Board of Directors and be subject to its control. The Committee shall have the following membership and powers:

- The Committee shall have at least three (3) members.
   All members of the Committee shall be Independent Outside Directors.
- 2. The Committee shall recommend to the Board of Directors for its action the appointment or discharge of the Corporation's independent auditors, based upon the Committee's judgment of the independence of the auditors (taking into account the fees charged both for audit and non-audit services) and the quality of its audit work. Ratification by the stockholders of the Board of Directors' appointment of the Corporation's independent auditors may be sought in conjunction with management's solicitation of proxies for the annual meeting of stockholders, if so determined by the Board of Directors. If the auditors must be replaced, the Committee shall recommend to the Board of Directors for its action the appointment of new auditors until the next annual meeting of stockholders.
- 3. The Committee shall review and approve the scope and plan of the audit.
- 4. The Committee shall meet with the independent auditors at appropriate times to review, among other things, the results of the audit and any certification, report or opinion which the auditors propose to render in connection with the Corporation's financial statements.

- 5. The Committee shall review and approve each professional service of a non-audit nature to be provided by the auditors.
- 6. The Committee shall meet with the Corporation's chief internal auditor at least once a year to review his comments concerning the adequacy of the Corporation's system of internal accounting controls and such other matters as the Committee may deem appropriate.
- 7. The Committee shall have the power to direct the auditors and the internal audit staff to inquire into and report to it with respect to any of the Corporation's contracts, transactions or procedures, or the conduct of the Corporate Office, or any division, profit center, subsidiary or other unit, or any other matter having to do with the Corporation's business and affairs. If authorized by the Board of Directors, the Committee may initiate special investigations in these regards.
- 8. The Committee shall have such other duties as may be lawfully delegated to it from time to time by the Board of Directors.
- Section 3.15. COMPENSATION AND MANAGEMENT DEVELOPMENT COMMITTEE. There shall be a Compensation and Management Development Committee of the Board of Directors which shall serve at the pleasure of the Board of Directors and be subject to its control. The Committee shall have the following membership and powers:
  - 1. The Committee shall be composed of at least three (3) members. All members of the Committee shall be Independent Outside Directors. The principal Human Resources officer of the Corporation shall be a non-voting member of the Committee.
  - 2. The Committee shall recommend to the Board of Directors for its action the amount to be appropriated for awards to be made each year to elected officers under the Corporation's incentive compensation plan.
  - 3. The Committee shall establish the Corporation's annual performance objectives under the Corporation's incentive compensation plans.
  - 4. The Committee shall make recommendations to the Board of Directors with respect to the base salary and incentive compensation of the elected officers. The Committee shall take final action with respect to the base salary and incentive compensation of all other officers and employees receiving a base salary over an amount as shall be determined from time to time either by the Committee or the Board of Directors.
  - 5. The Committee shall review management's recommendations and take final action with respect to all awards to be made under the Corporation's long-term incentive plans or other similar benefit plans which may be adopted by the Board of Directors or the stockholders and in which corporate officers or directors are eligible to participate, provided however that all such awards relative to the five (5) most highly compensated officers must be reported to the Board of Directors.
  - 6. The Committee shall review on a continuing basis the Corporation's general compensation policies and practices, fringe benefits and the Corporation's compliance with its various affirmative action plans and programs. The committee shall also review and recommend to the Board of Directors for its final action all compensation plans in which elected officers or directors are eligible to participate.
  - 7. The Committee shall review from time to time and report to the Board of Directors actions taken by management concerning the Corporation's overall executive structure and the steps being taken to assure the succession of qualified management.
  - 8. The Committee shall have such other duties as may be lawfully delegated to it from time to time by the Board of

Directors.

Section 3.16. EXECUTIVE AND PUBLIC POLICY COMMITTEE. There shall be an Executive and Public Policy Committee of the Board of Directors which shall serve at the pleasure of the Board of Directors and be subject to its control. The Committee shall have the following membership and powers:

- 1. The Committee shall have at least five (5) members. At least sixty percent (60%) of the members shall be Independent Outside Directors.
- 2. The Committee shall review, approve and monitor the policy, organization, charter and implementation of the Northrop Grumman Employees Political Action Committee.
- 3. The Committee shall review and approve all agreements with consultants or commission agents under procedures it may adopt from time to time where the total compensation reaches a level which shall be determined from time to time by the Committee or where the relationship is expected to be a sensitive one.
- 4. The Committee shall review and report to the Board of Directors from time to time concerning the Corporation's compliance with the Corporation's policies, practices and procedures with respect to consultants and commission agents.
- 5. The Committee shall review and make policy and budget recommendations to the Board of Directors for its actions concerning proposed charitable contributions and aid to higher education to be given by the Corporation each year.
- 6. The Committee shall have such other duties as lawfully may be delegated to it from time to time by the Board of Directors.
- Section 3.17. FINANCE COMMITTEE. There shall be a Finance Committee of the Board of Directors which shall serve at the pleasure of the Board of Directors and be subject to its control. The Committee shall have the following membership and powers:
  - 1. The Committee shall have at least five (5) members. At least fifty percent (50%) of the members of the Committee shall be Independent Outside Directors. The chief financial officer of the Corporation shall be a non-voting member of the Committee.
  - 2. The Committee shall review and give consideration to management requests for required specific new financing of a long-term nature, whether debt or equity, and make recommendations to the Board of Directors for its final action.
  - 3. The Committee shall review the current financial condition of the Company and planned financial requirements.
  - 4. The Committee shall review periodically the Corporation's dividend policy in connection with dividend declarations and make recommendations to the Board of Directors for its final action.
  - 5. The Committee shall consider management's recommendations concerning acquisitions, mergers or divestments which management has determined to be of an unusual or material nature and shall make recommendations to the Board of Directors for its final action.
  - 6. The Committee shall consider management's recommendations concerning contracts or programs which management has determined to be of an unusual or material nature and shall make recommendations to the Board of Directors for its final action.
  - 7. The Committee shall periodically review the investment performance of the employee benefit plans, capital asset requirements and short-term investment policy when appropriate.
  - 8. The Committee shall have such other duties as lawfully may be delegated to it from time to time by the Board

of Directors.

Section 3.18. NOMINATING COMMITTEE. There shall be a Nominating Committee of the Board of Directors which shall serve at the pleasure of the Board of Directors and be subject to its control. The Committee shall have the following membership and powers:

- 1. The Committee shall have at least three (3) members. All members of the Committee shall be Independent Outside Directors.
- 2. The Committee shall review candidates to serve as directors and shall recommend nominees to the Board of Directors for election at each annual meeting of stockholders or other special meetings where directors are to be elected and shall recommend persons to serve as proxies to vote proxies solicited by management in connection with such meetings.
- 3. The Committee shall cause the names of all director candidates that are approved by the Board of Directors to be listed in the Corporation's proxy materials and shall support the election of all candidates so nominated by the Board of Directors to the extent permitted by law.
- 4. The Committee shall review and make recommendations to the Board of Directors for its final action concerning the composition and size of the Board of Directors, its evaluation of the performance of incumbent directors, its recommendations concerning the compensation of the Directors, its recommendations concerning directors to fill vacancies and its evaluation and recommendations concerning potential candidates to serve in the future on the Board of Directors to assure the Board's continuity and succession.
- 5. The Committee shall have such other duties as lawfully may be delegated to it from time to time by the Board of Directors.

Section 3.19. MEETINGS OF COMMITTEES. Each committee of the Board of Directors shall fix its own rules of procedure consistent with the provisions of applicable law and of any resolutions of the Board of Directors governing such committee. Each committee shall meet as provided by such rules or such resolution of the Board of Directors, and shall also meet at the call of its chairman or any two (2) members of such committee. Unless otherwise provided by such rules or by such resolution, the provisions of these Bylaws under Article III entitled "Directors" relating to the place of holding meetings and the notice required for meetings of the Board of Directors shall govern the place of meetings and notice of meetings for committees of the Board of Directors. A majority of the members of each committee shall constitute a quorum thereof, except that when a committee consists of one (1) member, then the one (1) member shall constitute a quorum. In the absence of a quorum, a majority of the members present at the time and place of any meeting may adjourn the meeting from time to time until a quorum shall be present and the meeting may be held as adjourned without further notice or waiver. Except in cases where it is otherwise provided by the rules of such committee or by a resolution of the Board of Directors, the vote of a majority of the members present at a duly constituted meeting at which a quorum is present shall be sufficient to pass any measure by the committee.

#### ARTICLE IV

#### **OFFICERS**

Section 4.01. DESIGNATION, ELECTION AND TERM OF OFFICE. The Corporation shall have a Chairman of the Board and/or a President either of whom may be designated Chief Executive Officer by the Board of Directors, such Vice Presidents (each of whom may be assigned by the Board of Directors or the Chief Executive Officer an additional title descriptive of the functions assigned to him and one or more of whom may be designated Executive, Group or Senior Vice President) as the Board of Directors deems appropriate,

a Secretary and a Treasurer. These officers shall be elected annually by the Board of Directors at the organizational meeting immediately following the annual meeting of stockholders, and each such officer shall hold office until the corresponding meeting of the Board of Directors in the next year or until his earlier resignation, death or removal. Any vacancy in any of the above offices may be filled for an unexpired portion of the term by the Board of Directors at any regular special meeting. The Chief Executive Officer may, by a writing filed with the Secretary, designate titles for employees and agents, as, from time to time, may appear necessary or advisable in the conduct of the affairs of the Corporation and, in the same manner, terminate or change such titles.

- Section 4.02. CHAIRMAN OF THE BOARD. The Board of Directors shall designate the Chairman of the Board from among its members. The Chairman of the Board of Directors shall preside at all meetings of the Board and the Shareholders, and shall perform such other duties as shall be delegated to him by the Board or the officer designated as chief executive.
- Section 4.03. PRESIDENT. The President shall perform such duties and have such responsibilities as may from time to time be delegated or assigned to him by the Board of Directors or the officer designated as chief executive.
- Section 4.04. CHIEF EXECUTIVE. The Board of Directors shall designate either the Chairman of the Board or the President to be the chief executive of the Corporation. The officer so designated shall be responsible for the general supervision, direction and control of the business and affairs of the Corporation.
- Section 4.05. CHIEF FINANCIAL OFFICER. The Chief Financial Officer of the Corporation shall be responsible to the Chief Executive Officer for the management and supervision of all financial matters and to provide for the financial growth and stability of the Corporation. He shall attend all regular meetings of the Board of Directors and keep the Directors currently informed concerning all significant financial matters that could impact upon the business or affairs of the Corporation. He shall also perform such additional duties as may be assigned to him from time to time by the Board of Directors or the Chief Executive Officer.
- Section 4.06. EXECUTIVE VICE PRESIDENTS, SENIOR VICE PRESIDENTS AND VICE PRESIDENTS. Executive vice presidents, senior vice presidents and vice presidents of the Corporation that are elected by the Board of Directors shall perform such duties as may be assigned to them from time to time by the Chief Executive Officer.
- Section 4.07. CHIEF LEGAL OFFICER. The chief legal officer of the Corporation shall be the General Counsel who shall be responsible to the Chief Executive Officer for the management and supervision of all legal matters. The General Counsel shall attend all regular meetings of the Board of Directors and shall keep the Directors currently informed concerning all significant legal matters, particularly those involving important business, legal, moral or ethical issues that could impact upon the business or affairs of the Corporation.
- Section 4.08. SECRETARY. The Secretary shall keep the minutes of the meetings of the stockholders, the Board of Directors and all committee meetings. The Secretary shall be the custodian of the corporate seal and shall affix it to all documents which he is authorized by law or the Board of Directors to sign and seal. The Secretary also shall perform such other duties as may be assigned from time to time by the Chief Executive Officer.
- Section 4.09. TREASURER. The Treasurer shall be accountable to the Senior Vice President, Finance, and shall perform such duties as may be assigned to the Treasurer from time to time by the Senior Vice President, Finance.
- Section 4.10. APPOINTED OFFICERS. The Chief Executive Officer may appoint one or more Corporate Staff Vice Presidents, officers of groups or divisions or assistant secretaries, assistant treasurers and such other assistant officers as the business of the Corporation may require, each of whom shall hold office for such period, have such authority and perform such duties as may be specified from time to time by the Chief Executive Officer.

- Section 4.11. ABSENCE OR DISABILITY OF AN OFFICER. In the case of the absence or disability of an officer of the Corporation the Board of Directors, or any officer designated by it, or the Chief Executive Officer may, for the time of the absence or disability, delegate such officer's duties and powers to any other officer of the Corporation.
- Section 4.12. OFFICERS HOLDING TWO OR MORE OFFICES. The same person may hold any two or more of the above-mentioned offices. However, no officer shall execute, acknowledge or verify any instrument in more than one capacity, if such instrument is required by law, by the Certificate or by these Bylaws, to be executed, acknowledged or verified by any two or more officers.
- Section 4.13. COMPENSATION. The Board of Directors shall have the power to fix the compensation of all officers and employees of the Corporation.
- Section 4.14. RESIGNATIONS. Any officer may resign at any time by giving written notice to the Board of Directors, to the Chief Executive Officer, or to the Secretary of the Corporation. Any such resignation shall take effect at the time specified therein unless otherwise determined by the Board of Directors. The acceptance of a resignation by the Corporation shall not be necessary to make it effective.
- Section 4.15. REMOVAL. Any officer of the Corporation may be removed, with or without cause, by the affirmative vote of a majority of the entire Board of Directors. Any assistant officer of the Corporation may be removed, with or without cause, by the Chief Executive Officer, or by the Board of Directors.

#### ARTICLE V

#### INDEMNIFICATION OF DIRECTORS, OFFICERS, EMPLOYEES AND AGENTS

RIGHT TO INDEMNIFICATION. Each person who was Section 5.01. or is made a party, or is threatened to be made a party, to any actual or threatened action, suit, or proceeding, whether civil, criminal, administrative, or investigative (hereinafter a "proceeding"), by reason of the fact that he or she is or was a director, officer, employee, or agent of the Corporation (hereinafter an "indemnitee") shall be indemnified and held harmless by the Corporation to the fullest extent authorized by the Delaware General Corporation Law, as the same exists or may hereafter be amended, or by other applicable law as then in effect, against all expense, liability, and loss (including attorneys' fees, judgments, fines, ERISA excise taxes or penalties, and amounts paid in settlement) actually and reasonably incurred or suffered by such indemnitee in connection therewith. Any person who was or is made a party, or is threatened to be made a party, to any proceeding by reason of the fact that he or she is or was  $\frac{1}{2} \left( \frac{1}{2} \right) = \frac{1}{2} \left( \frac{1}{2} \right) \left( \frac{$ serving at the request of an executive officer of the Corporation as a director, officer, employee or agent of another corporation or of a partnership, joint venture, trust or other enterprise, including service with respect to an employee benefit plan, shall also be considered an indemnitee for the purposes of this Article. The right to indemnification provided by this Article shall apply whether or not the basis of such proceeding is alleged action in an official capacity as such director, officer, employee or agent or in any other capacity while serving as such director, officer, employee or agent. Notwithstanding anything in this Section 5.01 to the contrary, except as provided in Section 5.03 of this Article with respect to proceedings to enforce rights to indemnification, the Corporation shall indemnify any such indemnitee in connection with a proceeding (or part thereof) initiated by such indemnitee only if such proceeding (or part thereof) was authorized by the Corporation.

Section 5.02. ADVANCEMENT OF EXPENSES. (a) The right to indemnification conferred in Section 5.01 shall include the right to have the expenses incurred in defending or preparing for any such proceeding in advance of its final disposition (hereinafter an "advancement of expenses") paid by the Corporation; provided, however, that an advancement of expenses incurred by an indemnitee in his or her capacity as a director or officer (and not in any other capacity in which service was or is to be rendered by such indemnitee, including, without limitation, service to an employee benefit plan) shall be made only upon delivery to the Corporation

of an undertaking containing such terms and conditions, including the requirement of security, as the Board of Directors deems appropriate (hereinafter an "undertaking"), by or on behalf of such indemnitee, to repay all amounts so advanced if it shall ultimately be determined by final judicial decision from which there is no further right to appeal that such indemnitee is not entitled to be indemnified for such expenses under this Article or otherwise; and provided, further, that an advancement of expenses shall not be made if the Corporation's Board of Directors makes a good faith determination that such payment would violate any applicable law. The Corporation shall not be obligated to advance fees and expenses to a director, officer, employee or agent in connection with a proceeding instituted by the Corporation against such person. (b) Notwithstanding anything in Section 5.02(a) to the contrary, the right of employees or agents to advancement of expenses shall be at the discretion of the Board of Directors and on such terms and conditions, including the requirement of security, as the Board of Directors deems appropriate. The Corporation may, by action of its Board of Directors, authorize one or more executive officers to grant rights for the advancement of expenses to employees and agents of the Corporation on such terms and conditions as such officers deem appropriate.

Section 5.03. RIGHT OF INDEMNITEE TO BRING SUIT. If a claim under Section 5.01 is not paid in full by the Corporation within sixty (60) calendar days after a written claim has been received by the Corporation, except in the case of a claim for an advancement of expenses under Section 5.02 in which case the applicable period shall be thirty (30) calendar days, the indemnitee may at any time thereafter bring suit against the Corporation to recover the unpaid amount of the claim. If the indemnitee is successful in whole or in part in any such suit, the indemnitee shall also be entitled to be paid the expense of prosecuting or defending such suit.

Section 5.04. NONEXCLUSIVITY OF RIGHTS. (a) The rights to indemnification and to the advancement of expenses conferred in this Article shall not be exclusive of any other right which any person may have or hereafter acquire under any statute, provisions of the Certificate of Incorporation, Bylaw, agreement, vote of stockholders or disinterested directors, or otherwise. Notwithstanding any amendment to or repeal of this Article, any indemnitee shall be entitled to indemnification in accordance with the provisions hereof with respect to any acts or omissions of such indemnitee occurring prior to such amendment or repeal. (b) The Corporation may maintain insurance, at its expense, to protect itself and any past or present director, officer, employee, or agent of the Corporation or another corporation, partnership, joint venture, trust, or other enterprise against any expense, liability, or loss, whether or not the Corporation would have the power to indemnify such person against such expense, liability, or loss under the Delaware General Corporation Law. The Corporation may enter into contracts with any indemnitee in furtherance of the provisions of this Article and may create a trust fund, grant a security interest or use other means (including, without limitation, a letter of credit) to ensure the payment of such amounts as may be necessary to effect indemnification as provided in this Article. (c) The Corporation may without reference to Sections 5.01 through 5.04 (a) and (b) hereof, pay the expenses, including attorneys fees, incurred by any director, officer, employee or agent of the Corporation who is subpoenaed, interviewed or deposed as a witness or otherwise incurs expenses in connection with any civil, arbitration, criminal, or administrative proceeding or governmental or internal investigation to which the Corporation is a party, target, or potentially a party or target, or of any such individual who appears as a witness at any trial, proceeding or hearing to which the Corporation is a party, if the Corporation determines that such payments will benefit the Corporation and if, at the time such expenses are incurred by such individual and paid by the Corporation, such individual is not a party, and is not threatened to be made a party, to such proceeding or investigation.

ARTICLE VI

**STOCK** 

law, each stockholder shall be entitled to a certificate or certificates which shall represent and certify the number and class (and series, if appropriate) of shares of stock owned by him in the Corporation. Each certificate shall be signed in the name of the Corporation by the Chairman of the Board, or the President, or a Vice President, together with the Secretary, or an Assistant Secretary, or the Treasurer or Assistant Treasurer. Any or all of the signatures on any certificate may be facsimile. In case any officer, transfer agent or registrar who has signed or whose facsimile signature has been placed upon a certificate shall have ceased to be such officer, transfer agent or registrar before such certificate is issued, it may be issued by the Corporation with the same effect as if such person were an officer, transfer agent or registrar at the date of issue.

Section 6.02. TRANSFER OF SHARES. Shares of stock shall be transferable on the books of the Corporation only by the holder thereof, in person or by his duly authorized attorney, upon the surrender of the certificate representing the shares to be transferred, properly endorsed, to the Corporation's registrar if the Corporation has a registrar. The Board of Directors shall have power and authority to make such other rules and regulations concerning the issue, transfer and registration of certificates of the Corporation's stock as it may deem expedient.

Section 6.03. TRANSFER AGENTS AND REGISTRARS. The Corporation may have one or more transfer agents and one or more registrars of its stock whose respective duties the Board of Directors or the Secretary may, from time to time, define. No certificate of stock shall be valid until countersigned by a transfer agent, if the Corporation has a transfer agent, or until registered by a registrar, if the Corporation has a registrar. The duties of transfer agent and registrar may be combined.

Section 6.04. STOCK LEDGERS. Original or duplicate stock ledgers, containing the names and addresses of the stockholders of the Corporation and the number of shares of each class of stock held by them, shall be kept at the principal executive office of the Corporation or at the office of its transfer agent or registrar.

Section 6.05. RECORD DATES. The Board of Directors shall fix, in advance, a date as the record date for the purpose of determining stockholders entitled to notice of, or to vote at, any meeting of stockholders or any adjournment thereof, or stockholders entitled to receive payment of any dividend or other distribution or allotment of any rights, or entitled to exercise any rights in respect of any change, conversion or exchange of stock, or in order to make a determination of stockholders for any other proper purpose. Such date in any case shall be not more than sixty (60) days, and in case of a meeting of stockholders, not less than ten (10) days, prior to the date on which the particular action, requiring such determination of stockholders is to be taken. those stockholders of record on the date so fixed shall be entitled to any of the foregoing rights, notwithstanding the transfer of any such stock on the books of the Corporation after any such record date fixed by the Board of Directors.

Section 6.06. NEW CERTIFICATES. In case any certificate of stock is lost, stolen, mutilated or destroyed, the Board of Directors may authorize the issuance of a new certificate in place thereof upon such terms and conditions as it may deem advisable; or the Board of Directors may delegate such power to any officer or officers or agents of the Corporation; but the Board of Directors or such officer or officers or agents, in their discretion, may refuse to issue such a new certificate unless the Corporation is ordered to do so by a court of competent jurisdiction.

ARTICLE VII

- Vote required for certain acquisition of securities. Except as set forth in Subsection 2 of this Section 7.01, in addition to any affirmative vote of stockholders required by any provision of law, the Certificate of Incorporation or Bylaws of this Corporation, or any policy adopted by the Board of Directors, neither the Corporation nor any Subsidiary shall knowingly effect any direct or indirect purchase or other acquisition of any equity security of a class of securities which is registered pursuant to Section 12 of the /Securities Exchange Act of 1934, as amended (the "Exchange Act"), issued by the Corporation at a price which is in excess of the highest Market Price of such equity security on the largest principal national securities exchange in the United States on which such security is listed for trading on the date that the understanding to effect such transaction is entered into by the Corporation (whether or not such transaction is concluded or a written agreement relating to such transaction is executed on such date, and such date to be conclusively established by determination of the Board of Directors), from any Interested Person, without the affirmative vote of the holders of the Voting Shares representing at least a majority of the aggregate voting power of all outstanding voting shares, excluding Voting Shares beneficially owned by such Interested Person, voting together as a single class. Such affirmative vote shall be required notwithstanding the fact that no vote may be required, or that a lesser percentage may be specified, by law or any agreement with any national securities exchange, or otherwise.
- 2. When A Vote Is Not Required. The provisions of Subsection 1 of this Section 7.01 shall not be applicable with respect to:
  - a. any purchase, acquisition, redemption or exchange of such equity securities, the purchase, acquisition, redemption or exchange of which is provided for in the Corporation's Certificate of Incorporation;
  - b. any purchase or other acquisition of equity securities made as part of a tender or exchange offer by the Corporation to purchase securities of the same class made on the same terms to all holders of such securities and complying with the applicable requirements of the Exchange Act of 1934, as amended and the rules and regulations thereunder (or any successor provisions to such Act, rules or regulations);
  - c. any purchase or acquisition of equity securities made pursuant to an open market purchase program which has been approved by the Board of Directors.
  - 3. Certain definitions. For the purpose of this Section:
- a. "Affiliate" and "Associate" shall have their respective meanings ascribed to such terms in Rule 12b-2 of the General Rules and Regulations under the Exchange Act, as in effect on January 1, 1991.
- b. "Beneficial Owner" and "Beneficial Ownership" shall have the meanings ascribed to such terms in Rule 13d-3 and Rule 13d-5 of the General Rules and Regulations under the Exchange Act, as in effect on January 1, 1991.
  - c. "Interested person" shall mean any person (other than the Corporation or any subsidiary) that is the direct or indirect Beneficial Owner of five percent (5%) or more of the aggregate voting power of the Voting Shares, and any Affiliate or Associate of any such person. For the purpose of determining whether a person is an Interested Person, the outstanding Voting Shares include unissued shares of voting stock of the Corporation of which the Interested Person is the Beneficial Owner, but shall not include any other shares of voting stock of the Corporation which may be issuable pursuant to any agreement, arrangement or understanding, or upon exercise or conversion of rights, warrants or options, or otherwise to any person who is not the Interested Person.
  - d. "Market Price" of shares of the class of equity security of the Corporation on any day shall mean the highest sale price (regular way) of shares of such class of such equity security on such day, or, if that day is not a trading day, on the trading day immediately preceding such day, on the largest principal national securities exchange on which such

class of stock is then listed or admitted to trading, or if not listed or admitted to trading on any national securities exchange, then the highest reported sale price for such shares in the over-the-counter market as reported on the NASDAQ National Market System, or if such sale price shall not be reported thereon, the highest bid price so reported, or, of such price shall not be reported thereon, as the same shall be reported by the National Quotation Bureau, Incorporated, or if the price is not determinable as set forth above, as determined in good faith by the Board of Directors.

- e. "Person" shall mean any individual, partnership, firm, corporation, association, trust, unincorporated organization or other entity, as well as any syndicate or group deemed to be a person pursuant to Section 13(d)(3) of the Exchange Act, as in effect on January 1, 1991.
- "Subsidiary" shall mean any company or entity of which the Corporation owns, directly or indirectly, (i) a majority of the outstanding shares of equity securities, or (ii) shares having a majority of the voting power represented by all of the outstanding Voting Stock of such company entitled to vote generally in the election of directors. the purpose of determining whether a company is a Subsidiary, the outstanding voting stock and shares of equity securities thereof shall include unissued shares of which The Corporation is the beneficial owner but, except for the purpose of determining whether a company is a Subsidiary for the purpose of Subsection 3(c) hereof shall not include any shares which may be issuable pursuant to any agreement, arrangement, or understanding, or upon the exercise of conversion rights, warrants or options, or otherwise to any Person who is not the Corporation.
- g. "Voting shares" shall mean the outstanding shares of capital stock of the Corporation entitled to vote generally in the election of directors.

#### ARTICLE VIII

#### SUNDRY PROVISIONS

Section 8.01. FISCAL YEAR. The fiscal year of the Corporation shall end on the 31st day of December of each year.

Section 8.02. SEAL. The seal of the Corporation shall bear the name of the Corporation and the words "Delaware" and "Incorporated March 12, 1985."

Section 8.03. VOTING OF STOCK IN OTHER CORPORATIONS. Any shares of stock in other corporations or associations, which may from time to time be held by the Corporation, may be represented and voted at any of the stockholders' meetings thereof by the Chief Executive Officer or his designee. The Board of Directors, however, may by resolution appoint some other person or persons to vote such shares, in which case such person or persons shall be entitled to vote such shares upon the production of a certified copy of such resolution.

Section 8.04. AMENDMENTS. These Bylaws may be adopted, repealed, rescinded, altered or amended only as provided in Articles Fifth and Sixth of the Certificate.